Sam A. Moss Center
1780 Montreal Rd.
Tucker, GA 30084

PROJECT TITLE: SPLOST Program Management   **MEETING DATE:** 08/28/2024
LOCATION: Virtual   **SUBJECT:** E-SPLOST Advisory

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	CB	Cathy Blakeney	E-SPLOST Advisory Committee, Chair
Y	DW	Daniel Walker	E-SPLOST Advisory Committee, Vice Chair
Y	LJ	Lavetrice Jordan	E-SPLOST Advisory Committee
Y	LW	Lisa A. Wright	E-SPLOST Advisory Committee
Y	MK	Min Kye	E-SPLOST Advisory Committee
N	RL	Robert Little II	E-SPLOST Advisory Committee
Y	SM	Sabrina McTier	E-SPLOST Advisory Committee
Y	KA	Kevin Alexander	E-SPLOST Advisory Committee
Y	HL	Hillerie Lind	E-SPLOST Advisory Committee
Y	EH	Erick Hofstetter	DeKalb County School District
Y	RB	Richard Boyd	DeKalb County School District
Y	ML	Monica Law	DeKalb County School District
Y	KB	Keith Ball	DeKalb County School District
Y	MB	Mel Butler	AECOM

ITEM	DESCRIPTION	STA

00001   The regular meeting of the E-SPLOST Advisory Committee was held virtually on Wednesday, August 28, 2024, and called to order at 6:04 by CB.

00002   The Committee approved the August 28, 2024 agenda.

00003   The Committee approved the June 26, 2024 and July 24, 2024 meeting minutes.

00004   RB reported there was 4 items presented at the August 12, 2024, board meeting.

00005   RB acknowledged there was 4 E-SPLOST items awarded.

     General Contractor Services Clarkston High School Capital Centennial Enterprises

     Group I Security Vestibules Project Award Approval (Lefko Development, Inc)

     Professional Architectural & Engineering Services for Group 2 Security Vestibules

     Professional Architectural/Engineering Services for Group I Security Vestibules

     KA inquired about pre-construction cost.

     RB explained the board agenda cost is a portion of what is charged for the construction project

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00006	DW acknowledged several emails regarding E-SPLOST audit, work order dashboard maintenance and concerns about the ERP's. RB will follow-up on emails.	
	CB inquired about the dashboard not being current.	
	RB acknowledged that the dashboard would be reviewed.	
	EH acknowledged how the dashboard is being maintained.	
00007	MB presented the MSR Financial Review (see attachment)	
	CB inquired about the HVAC work.	
	MB acknowledged that HVAC work is done when students are out of the building.	
	EH acknowledged the construction team's work and completed it in a timely manner.	
	LW inquired about the modular units.	
	EH explained that the district is awaiting a modular estimate.	
	KA inquired about page 12 of the MSR Review's budget for E-SPLOST V and VI/	
	MB presented page 21, E-SPLOST V 7 VI and explained that they are in process of being a part of the current projects.	
00008	EH presented the status of Facilities Maintenance Report & Staff Update (see DCSD website-Data Dashboard	
	LW inquired about what would make "Grounds" be over 30 days in the Facility Maintenance Report	
	EH explained "Grounds" could fall in different categories such as, grass or lack of material.	
	LW inquired about the maintenance progress in comparison to staffing, which has been challenging to retain.	
	CB inquired about DeKalb Tech students transition into an internship to assist with open positions.	
	EH stated that Operations has communicated with CTAE, but the students must be graduates.	
	LW inquired about a the retention program to retain staff.	
	EH explained that background checks must be conducted. Many applicants have not been able to meet the expectations.	
	EH stated that the Munis System stores all the financials and payroll processing. Staff has worked late and on weekends to assist with Munis.	

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00009	DW attended the August board meeting. Board members expressed a concern for lack of documentation of agenda, prior to board meetings.	
	Committee members will attend future board meetings as listed below:	
	September (Cathy), October (Kevin), November (Lisa), December (Hillerie)	
00010	RB acknowledged no E-SPLOST meetings scheduled.	
	RB acknowledged the following Town Hall Meetings:	

- Dunwoody HS on 9/5/24 from 6:00 p.m.-7:30 p.m.
- Clarkston HS on 9/17/24 from 6:00 p.m.-7:30 p.m.
- Druid Hills HS 9/24/2024 from 6:00 p.m.-7:30 p.m.

ITEM	DESCRIPTION	STAI
00011	RB acknowledged the CPA Performance Audit is reviewed and completed. Performance Audit to be compiled and produced within the next 30 days and 9/9/24 presented to BOE	
	DW acknowledged the by-laws and was discussed in a meeting with the sub-committee. Bylaw changes to be to the committee. CB reminded that the approval of the by-laws process will take place a few months based on the approval proc for DCSD.	
	RB stated that the committee interviewed (1) candidate. An applicant has requested alternative dates. A third candidate was non-responsive.	
00012	CB inquired about getting the board meeting dates to the committee.	
00013	ML sent the remaining board meeting dates to the committee during the meeting.	
	CB inquired about a date(s) for the superintendent to meet with committee and meeting with the committee Leaders. CB to contact superintendent's admin to get a meeting scheduled.	
	The meeting is adjourned at 7:52 p.m. Committee did approve extending the time of the meeting by general consent.	
	The Next Meeting Date: September 25, 2024	

DeKalb County School District

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MEETING MINUTES

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