



## *BOE AdvancED UPDATE*



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**AdvancED 5-YEAR ACCREDITATION RENEWAL**

**OCTOBER 3, 2016**

**DR. R. STEPHEN GREEN, SUPERINTENDENT**

# AdvancED



<http://ec4.cc/sf8f3934>

# AdvancED Team Structure

*Dr. R. Stephen Green, Superintendent*



*AdvancED Core Leadership Team*

Ms. Ramona Tyson, Chief of Staff, Senior Advisor

Mr. Trenton Arnold, Region 2 Superintendent, Senior Advisor

Dr. Sherry Everett, Executive Director, Superintendent's Office, Lead Chair

Dr. Linda Frazer, Director, Strategic Management, Co-Chair

Mr. Knox Phillips, Director, Research, Assessments & Grants, Co-Chair

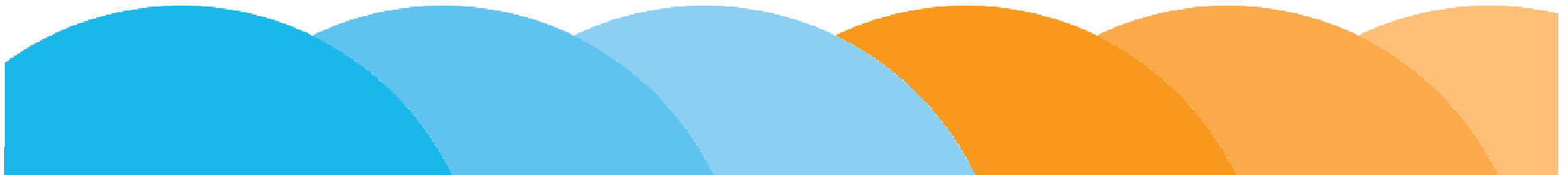
Ms. Deborah Wilson, Emeritus Advisor



*AdvancED District Standards Teams*

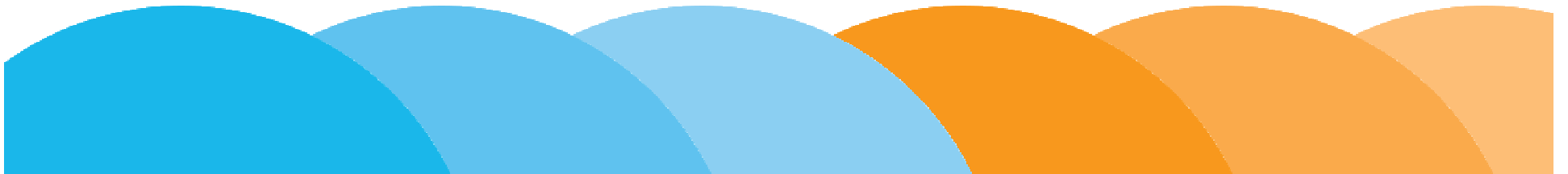


*121 School Teams*



# AdvancED Accreditation Process

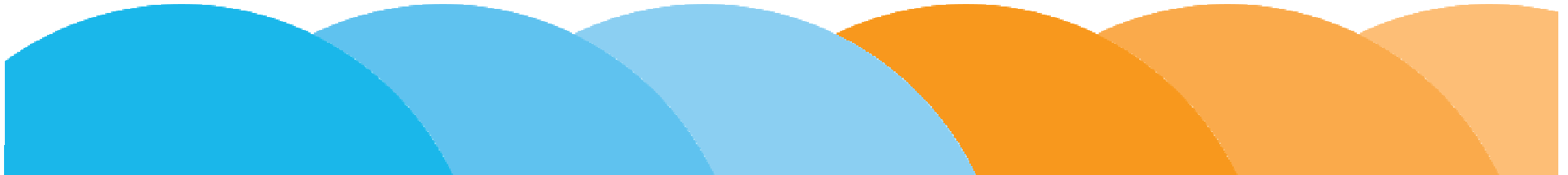
- ❑ Five-year term accreditation
- ❑ Meeting standards
- ❑ Continuous improvement
- ❑ Quality assurance
- ❑ School responsibility



# AdvancED Accreditation Process

March 12-15, 2017

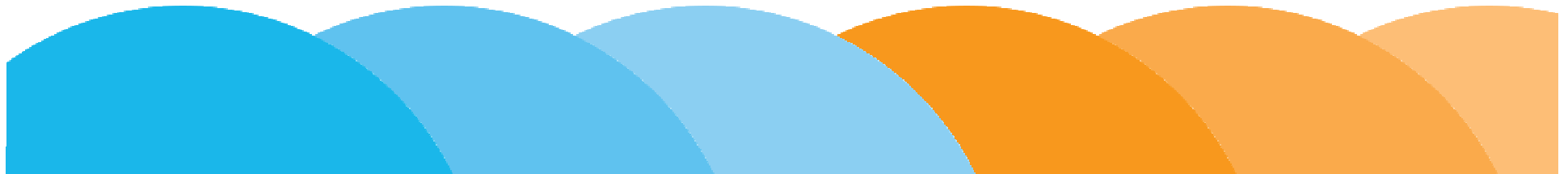
- External Review
- Internal Review



# AdvancED *EXTERNAL REVIEW*

## External Review Components

1. External Review Team visits the District
2. Conduct an examination of the systems framework for ensuring continuous improvement
3. Assess the system's student achievement data
4. Assess the system's stakeholder perception data



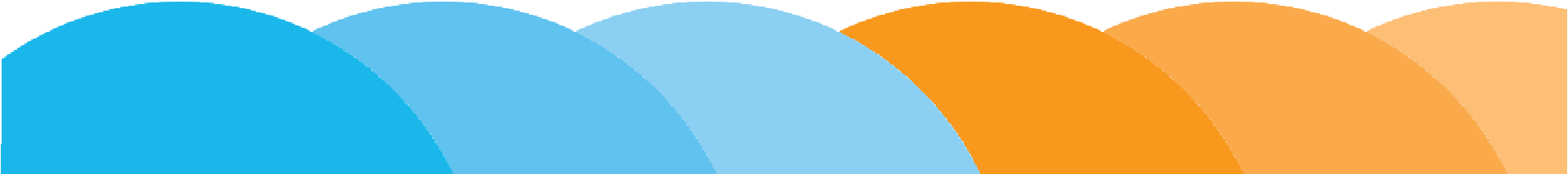
# KEY COMPONENTS OF AN *EXTERNAL REVIEW*



March 12-15, 2017

- Evening Before the Review- Team meeting for orientation (2-3 hours)

## Activities During the Review

- System Overview and Standards Presentation
  - Interviews
  - Artifact Review
  - Observations at Selected Schools
  - Professional Deliberation
  - Meeting with the Superintendent
  - Exit Report
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# KEY COMPONENTS OF AN *INTERNAL REVIEW*

## Internal Review Components

1. Self-Assessment
2. Executive Summary
3. Student Performance Diagnostic
4. Stakeholder Feedback Diagnostic
5. Assurances
6. System/School Improvement Plan





# DCSD *INTERNAL REVIEW TIMELINE*

## **November 2015**

- Application submitted to AdvancEd for 5-Year System Accreditation Renewal

## **January 2016**

- External Review Dates confirmed for **March 12-15, 2017**

## **March 2016**

- AdvancED conducted overview training for district administrators and school teams
- District Standards Team Kick-Off Meeting
- District and Schools AdvancED Standards Team training on the Self-Assessment process
- District and Schools completed an AdvancED (Pre) Self-Assessment

## **April 2016**

- Monthly District Standards Team meetings begin
- Monthly Core Leadership Team meetings begin

## **August - November 2016**

- District and school teams will complete Diagnostic Reports and compile evidence of Standards adherence for review by the External Review Team in March 2017

## **November 2016**

- District and school teams will submit AdvancED Diagnostic Reports and evidence of Standards adherence

## **January 30, 2017** (6-weeks prior to External Review Team visit)

- Diagnostic Reports will be uploaded for the school district and all associated schools- Self Assessment, Executive Summary, Student Performance Diagnostics, Stakeholder Feedback Diagnostics, and Assurances

## **March 12-15, 2017**

- DCSD Hosts the AdvancED External Review Team

from March 12-15, 2017.

**TASK**

Develop the District Accreditation Report(s), comprised of the following sections:

- Executive Summary
- Standards Self-Assessment
- Stakeholder Feedback Diagnostic
- Student Performance Diagnostic
- Assurances

Our goal is for the District teams to complete and submit their System Accreditation Report(s) by November 18, 2016.

**CHECKLIST**

March-June 2016 System training/preparation for AdvancED Internal Review Process

June-Sept. 2016 Evidence Collection Phase-**Due Aug. 31**  
1<sup>st</sup> Draft Narrative-**Due Sept. 30**

- 60% of Staff
- 40% of Students
- 20% of Parents

August/September 2016-**Monthly Internal Team Mtgs.**

1. \_\_\_ Mark your calendar for the date of our external review: March 12 – 15, 2017.
2. \_\_\_ Ensure that your committee members are familiar with the AdvancED internal and external review process.
3. \_\_\_ Ensure that your committee members are familiar with the AdvancED Standards and Indicators.
4. \_\_\_ Re-establish your Standards committees to complete the final self- assessment.
5. \_\_\_ Create a plan for engaging your committee in developing the accreditation reports.

September/October 2016-**Monthly Internal Team Mtgs.**

6. \_\_\_ Complete the FINAL Self-Assessment. **(Sept. 1-15) Due Sept. 15**
7. \_\_\_ Complete Self-Assessment Narratives-Standards Committee Leads (1-5) **1<sup>st</sup> Draft Due Sept. 30**
8. \_\_\_ Monitor AdvancED surveys administration for required participation rates (**Standard 5** Committee-only-monitor through ASSIST):

9. \_\_\_ Review the “data document” provided to highlight key data points that support your analysis of stakeholder feedback results. This document will be uploaded in ASSIST (Stakeholder Feedback Diagnostic-**Standard 5** Committee only). 1<sup>st</sup> Draft of Stakeholder Feedback Report **Due Oct. 31**
10. \_\_\_ Review the “data document” provided to highlight key data points that support your analysis of student performance data. This document will be uploaded in ASSIST (Student Performance Diagnostic Standard 3 Committee only). 1<sup>st</sup> Draft of Student Performance Report **Due Oct. 31**

October/November 2016-**Monthly Internal Team Mtgs.**

11. \_\_\_ Upload a copy of the Strategic Plan in ASSIST-Dr. Everett (Assurances).
12. \_\_\_ Upload a **FINAL** copy of your accreditation reports and self-assessment narratives in Outlook 365 Group Files. **Due Nov. 18**

November/December 2016- **Monthly Internal Team Mtgs.**

13. \_\_\_ Finalize all accreditation reports in ASSIST-Dr. Everett.

Principal's ChecklistFINAL – Word

FILE HOME INSERT DESIGN PAGE LAYOUT REFERENCES MAILINGS REVIEW VIEW DEVELOPER Sherry Everett

**TASK**

Develop the School Accreditation Report(s), comprised of the following sections:

- Executive Summary
- Standards Self-Assessment
- Stakeholder Feedback Diagnostic
- Student Performance Diagnostic
- Assurances

Our goal is for all schools to complete and submit their School Accreditation Report(s) by November 18, 2016.

**CHECKLIST**

**March-June 2016** School training/preparation for AdvancED Internal Review Process

**August/September 2016-Schedule monthly team mtgs.**

- 60% of Staff
- 40% of Students
- 20% of Parents

1. \_\_\_ Mark your calendar for the date of our external review: March 12 – 15, 2017.
2. \_\_\_ Verify your login credentials for the AdvancED platform, ASSIST.
3. \_\_\_ Ensure that your faculty, staff and school council members are familiar with the AdvancED internal and external review process.
4. \_\_\_ Ensure that your faculty, staff and school council members are familiar with the AdvancED Standards and Indicators.
5. \_\_\_ Re-establish your school committees around the 5 Standards for Quality Schools to complete the **final** self-assessment.
6. \_\_\_ Create a plan for engaging your faculty and staff in developing the accreditation reports.
7. \_\_\_ Create a plan for administering AdvancED surveys to students, parents, and staff. Plan to complete all surveys by the middle of October.

**September/October 2016-Schedule monthly team mtgs.**

8. \_\_\_ Complete the **FINAL** Self-Assessment and analyze the results to identify one or more processes (e.g. scores of 2) to be addressed in your Continuous Improvement Plan (CIP). **(Sept. 1-15) Due Sept. 15**
9. Administer AdvancED surveys and monitor for required participation rates (monitor through ASSIST):

10. \_\_\_ Use the WORD templates and samples provided to build a working draft of each Standard Narrative in the Self-Assessment report. **1<sup>st</sup> Draft Due Sept. 30**
11. \_\_\_ Review the “data document” provided to highlight key data points that support your analysis of stakeholder feedback results. This document will be uploaded in ASSIST (Stakeholder Feedback Diagnostic). **1<sup>st</sup> Draft Narrative due Oct. 31**
12. \_\_\_ Review the “data document” provided to highlight key data points that support your analysis of student performance data. This document will be uploaded in ASSIST (Student Performance Diagnostic). **1<sup>st</sup> Draft Narrative due Oct. 31**

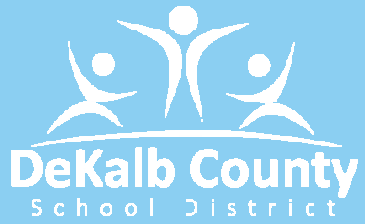
**October/November 2016-Schedule monthly team mtgs.**

13. \_\_\_ Upload a copy of your Continuous Improvement Plan in ASSIST (Assurances).
14. \_\_\_ Upload a **draft** copy of your accreditation reports to your school folder in the AdvancED Accreditation Group.
15. \_\_\_ Notify Dr. Everett when you are ready to submit your final accreditation reports.

**November/December 2016-Schedule monthly team mtgs.**

16. \_\_\_ Submit your accreditation reports through ASSIST **after** Dr. Everett gives you the **OK** to proceed.

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***FOR MORE INFORMATION***

***WWW.ADVANC-ED.ORG***

